



Job Pack

Sports Development

Officer

Who are BFCCT?

Blackpool FC Community Trust (BFCCT) is the official charity of Blackpool FC, based at Bloomfield Road Stadium. Working with residents as young as two years old up to adults in the later stages of life, Blackpool FC Community Trust provide a diverse range of programmes to increase social inclusion opportunities; improve physical fitness, health, and education; and lessen involvement in anti-social behaviour.

Many of the initiatives we deliver are directly funded through partner organisations and grant-awarding bodies. Some of these include The Premier League; the EFL Trust; The PFA; Sport England; Big Lottery; The Football Foundation; NHS Blackpool CCG and Blackpool Council to name a few. BFCCT constantly evolves to support local need and by linking with local partners we can increase our impact on the town.

Working with so many organisations has allowed us to become a vital strategic partner in activity provision across Blackpool and the Fylde Coast. In addition to the wealth of programmes out in the community and local schools, BFCCT provide several education opportunities on site. These include an alternative to main-stream schooling for Year 10 and 11 students; Traineeships for those not currently in work or education; as well as full-time education offers as part of Blackpool FC Sports College. Studying at Blackpool FC Sports College gives students the unique opportunity to learn within the largest sports organisation in Blackpool. This means students can speak to, and gain experience from, professionals currently working in the sport, fitness, and leisure sector.

In recent years, the Community Trust has grown into a well-established organisation, providing something for everybody, that every Blackpool FC fan and resident should be involved with and very proud of. Last season we were awarded with Community Club of the Season at the Northwest Football Awards as well being crowned Regional Community Club of the Season at the EFL Awards.



Our Mission

our core purpose...

To develop and deliver diverse community programmes and build partnerships to provide the people of Blackpool with the best opportunities.

We will do this by;

- Increasing social inclusion
- Improving physical fitness, overall health
- Reducing involvement in anti-social-behaviour
- Raising aspirations and expanding local education offers

Our Values

How we go about our work...

In all of our work we will be;

Bold &
Innovative

We will encourage staff to innovate to provide the best possible opportunities for residents and be bold in the development of ideas and future plans.

Focused on our
Community

At all times, in everything we develop and deliver, we will have the people we are hoping to engage at the heart of our intentions.

Creative &
Forward Thinking

We will find creative ways around barriers to engagement and develop programmes that are successful, accessible and enjoyable whilst anticipating future issues and trends.

Our Vision

Where we want to go in the future...

To continue to change the lives of local residents and build a more healthy, active and work ready community.

Job Title: Sports Development Officer

Salary: £23,489 - £25,897

Hours: Full Time 37 Hours (Tuesdays - Saturdays)

Location: Bloomfield Road Stadium

Responsible To: Sports Development Manager

Closing Date: Thursday 5th March 2026, 5pm

Job Purpose

Blackpool FC Community Trust is the official charity of Blackpool FC, based at Bloomfield Road Stadium. Working with residents as young as 2 years old up to adults in the later stages of life, BFCCT provide a diverse range of programmes to increase social inclusion opportunities; improve physical fitness, health, and education; and lessen involvement in anti-social behaviour.

In recent years the Trust has grown significantly and has become an established organisation, providing something for everybody, that every Blackpool FC fan and resident should be involved in and very proud of.

We are looking for someone to join the Community Trust as part of our Sports Development team. The Sports Development Officer will have a primary focus on planning and delivering on early years football, nursery sessions and football development sessions. The successful candidate will also work delivering on Premier League Primary Stars and wider Trust programmes including Sports Camps, Football Camps and the Holiday Activity and Food Programme.

There are also additional elements of the Sports Development project that the individual will deliver or co-ordinate. These could include, but are not limited to, competitions, festivals, and match day events.

The post holder will have a broad range of experience in delivering high quality football coaching provision, whilst also having a good knowledge of health-related activity, to be used to inspire the people of Blackpool to live a healthy lifestyle.

Main Roles and Responsibilities

- To deliver with in the Sports Development area of the Community Trust strategy.
- To deliver quality football, sport and physical activity sessions in BFCCT run sessions.
- To work with, engage and deliver to participants with varying ages, abilities and backgrounds.
- To carry out administrative duties such as statistics forms, risk assessments and case studies.
- To monitor and evaluate Sports Development programmes.
- To be able to deliver evenings during the week and Saturdays.
- To develop and maintain relationships with Blackpool FC, schools and the wider community.
- Maintain and develop relationships with existing and new delivery venues.
- To assist with the development of holiday sports camps.
- To build and maintain relationships with local councils, schools, grassroots football club and partners.
- To work first team home matches when required, evenings and weekends.
- Demonstrate a commitment to the safety and welfare of children and young people of all backgrounds and ensure the safety and protection for any person involved in any activity arranged by the Community Trust.
- Work with staff and marketing team to ensure regular and varied communications content is developed and shared across internal and external platforms.
- Adhere to policies and procedures outlined by BFCCT.
- To represent Blackpool FC Community Trust in a professional manner regarding dress, presentation, personal hygiene, conduct and professionalism.
- Post holder must be available throughout the school year for work and take annual leave during school holidays, unless for a valid reason, to be agreed with line manager.

Person Specification

Knowledge
Essential
Knowledge and understanding of the EYFS Framework
Knowledge of child development
Knowledge and understanding of the barriers participants face engaging in physical activity
Knowledge and understanding of working with volunteers
Desirable
Knowledge of community sports delivery

Qualifications
Essential
FA Introduction to coaching football (FA Level 1)
FA Level 2 / UEFA C coaching qualification
FA Safeguarding and FA First Aid qualifications
Driving licence and access to a vehicle
Safeguarding training
Desirable
Level 2 Multi-Skills certificate
Relevant degree level qualification or equivalent experience

Skills & Experience	
Essential	
Experience of working in a football coaching environment	
Experience of planning football coaching sessions	
Able to demonstrate excellent oral and written communication / presentation skills, which are culturally competent	
Good organisation and time management skills, and able to prioritise and work within deadlines	
Excellent communication and motivational skills	
Proven track record of inspiring and working with children and young people	
Ability to think clearly, creatively, and imaginatively	
Desirable	
Experience of delivering football sessions to 18 months to 7 years old	
Experience of delivering in a nursery setting	
Ability to work independently or as part of a team	
Previous experience of working within the charity sector or a Football Club Community Organisation	
Able to work within a diverse community and draw on individual strengths to promote project participation	
Experience of delivering PE lessons within primary schools	

Behaviours	
Essential	
Commitment to develop self to improve performance and CPD	
Strong commitment to quality service delivery	
A commitment to supporting participants, and the principles of equality, diversity and inclusion	
Good organisation and time management skills, and able to prioritise and work within deadlines	
Flexible and adaptable attitude towards work	
Able to work independently and as part of a team	
Positive attitude and strong focus on teamwork	

Employee Benefits

- Free on-site parking
- Community Trust staff kit
- Allowance for work-related expenses
- Opt-in membership to the Perkbox discount platform
- Support with work-related CPD opportunities
- Club shop staff discount
- Corner Flag Restaurant staff discount
- Increased annual leave after 5 and 10 years of service
- Employee Assistance Programme

Important Information

Blackpool FC Community Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role involves the supervision of and work with children and young people or vulnerable adults and therefore you will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance for work in football by the FA. As such, this post is exempt for the rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions.

Blackpool Football Club Community Trust is a Forces' Friendly Employer and encourages applications from members of the Defence community.

As Blackpool FC Community Trust is a diverse organisation that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background, or personal circumstance we welcome all applications. We want everyone to feel valued and included within the organisation to achieve their full potential. Blackpool FC Community Trust is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.

You provide several pieces of data to us directly during the recruitment exercise. In some cases, we will collect data about you from third parties, such as employment agencies, former employers when gathering references. Should you be successful in your job application, we will gather further information from you. If you would like to know more about the data, we collect and how we use the data please email selina.hayes@bfcct.co.uk.

www.bfcct.co.uk