



Job Pack

Physical Education

Officer

Who are BFCCT?

Blackpool FC Community Trust (BFCCT) is the official charity of Blackpool FC, based at Bloomfield Road Stadium. Working with residents as young as two years old up to adults in the later stages of life, Blackpool FC Community Trust provide a diverse range of programmes to increase social inclusion opportunities; improve physical fitness, health, and education; and lessen involvement in anti-social behaviour.

Many of the initiatives we deliver are directly funded through partner organisations and grant-awarding bodies. Some of these include The Premier League; the EFL Trust; The PFA; Sport England; Big Lottery; The Football Foundation; NHS Blackpool CCG and Blackpool Council to name a few. BFCCT constantly evolves to support local need and by linking with local partners we can increase our impact on the town.

Working with so many organisations has allowed us to become a vital strategic partner in activity provision across Blackpool and the Fylde Coast. In addition to the wealth of programmes out in the community and local schools, BFCCT provide several education opportunities on site. These include an alternative to main-stream schooling for Year 10 and 11 students; Traineeships for those not currently in work or education; as well as full-time education offers as part of Blackpool FC Sports College. Studying at Blackpool FC Sports College gives students the unique opportunity to learn within the largest sports organisation in Blackpool. This means students can speak to, and gain experience from, professionals currently working in the sport, fitness, and leisure sector.

In recent years, the Community Trust has grown into a well-established organisation, providing something for everybody, that every Blackpool FC fan and resident should be involved with and very proud of. Last season we were awarded with Community Club of the Season at the Northwest Football Awards as well being crowned Regional Community Club of the Season at the EFL Awards.



Our Mission

our core purpose...

To develop and deliver diverse community programmes and build partnerships to provide the people of Blackpool with the best opportunities.

We will do this by;

- Increasing social inclusion
- Improving physical fitness, overall health
- Reducing involvement in anti-social-behaviour
- Raising aspirations and expanding local education offers

Our Values

How we go about our work...

In all of our work we will be;

Bold &
Innovative

We will encourage staff to innovate to provide the best possible opportunities for residents and be bold in the development of ideas and future plans.

Focused on our
Community

At all times, in everything we develop and deliver, we will have the people we are hoping to engage at the heart of our intentions.

Creative &
Forward Thinking

We will find creative ways around barriers to engagement and develop programmes that are successful, accessible and enjoyable whilst anticipating future issues and trends.

Our Vision

Where we want to go in the future...

To continue to change the lives of local residents and build a more healthy, active and work ready community.

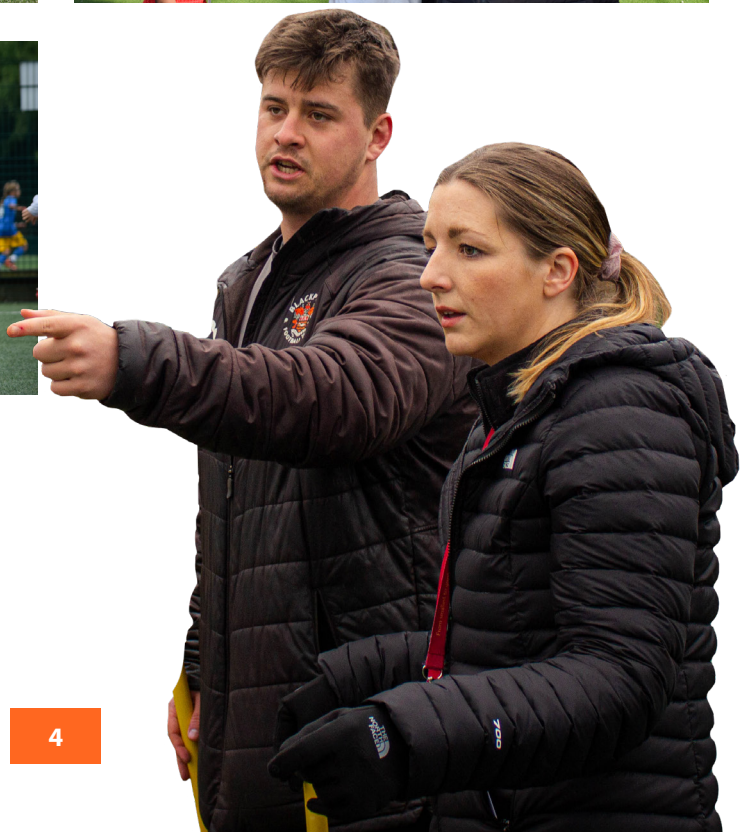
Your Area of Work

Blackpool FC Community Trust has vast experience delivering in early years & primary settings and has worked with all primary schools across Blackpool.

Our Premier League Primary Stars programme is offered to all Blackpool primary schools. The programme aims to support primary school teachers to improve their knowledge, confidence and delivery of national curriculum PE lessons as well as increasing the attainment levels of pupils within Maths and English. We are passionate and care about the development and the future of the children in our town.

We provide a variety of support within primary settings from delivering national curriculum PE lessons to supporting mental health in targeted interventions, and healthy lifestyle programmes such as Fit2Go. Also, not only do we directly deliver to the pupils but we also work with teachers to support them in building their confidence and knowledge in PE delivery through our specialists' team.

As an Early Years and Primary team we endeavour to support and assist every child in Blackpool and the Fylde Coast.



Job Title: Physical Education Officer

Salary: £23,492 - £25,897

Hours: Full Time - 37 Hours a week

Location: Bloomfield Road Stadium

Responsible To: Primary Physical Education Manager **Closing Date: Friday 14th November, 5pm**

Job Purpose

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In recent years the Trust has grown significantly and has become an established organisation, providing something for everybody, that every Blackpool FC fan and resident should be involved in and very proud of.

This job will be subject to satisfactory references and enhanced DBS procedures.

We encourage early applicants as we reserve the right to close the application process at any time.

We are looking for someone to join the Community Trust as part of the established Primary Stars team. We are looking for a PE Officer to work in the PE landscape of local primary schools, supporting teachers in delivering high quality PE lessons that ultimately benefit the pupils.

There are also additional elements of the Premier League Primary Stars programme that the individual may deliver or co-ordinate, subject to confidence and competence within these areas. These include, but are not limited to, activities such as; parent/pupil faced workshops, anti-discrimination workshops, competitions/festivals and targeted interventions.

The post holder will have a broad range of experience in delivering high quality PE provision, whilst also having a good knowledge of health-related activity, to be used to inspire the people of Blackpool to live a healthy lifestyle.

Main Roles and Responsibilities

- Facilitate the professional development of local primary school teachers to increase their confidence, knowledge and skills to be able to deliver PE lessons, by working 1 to 1 to tailor their individual support plans.
- Deliver high quality PE, sport and physical activity sessions in local primary schools, with a range of participants and classes.
- To support the Community Trust and their approach to PE, using the Premier League Primary Stars brand to drive delivery within PE.
- To develop and maintain relationships within primary schools.
- To deliver/co-deliver PE workshops to primary school staff, including the designing and planning of the workshops.
- To co-ordinate other aspects of the Premier League Primary Stars project where appropriate.
- To carry out administrative duties such as statistics forms, data input, risk assessments and case studies.
- To co-deliver school holiday sports camps.
- Demonstrate a commitment to the safety and welfare of children and young people of all backgrounds and ensure the safety and protection for any person involved in any activity arranged by the Community Trust.

- Adhere to policies and procedures outlined by BFCCT.
- To always represent Blackpool FC Community Trust in a professional manner regarding dress, presentation, personal hygiene, conduct and professionalism.
- Post holder must be available throughout the school year for work and take annual leave during school holidays, unless for a valid reason, to be agreed with line manager.
- To build and maintain relationships with local primary schools, and partners to deliver high quality programmes.

Person Specification

Knowledge
Essential
Firm knowledge and understanding of the Primary PE curriculum
Knowledge of child development, primarily aged 5-11
Desirable
Knowledge and understanding of Premier League Primary Stars Programmes
Knowledge and understanding of Assessment for Learning practices
Knowledge and understanding of the demographic of Blackpool and Fylde Coast, the residents, and the challenges that they may face

Qualifications
Essential
A relevant Primary PE qualification
One Level 2 NGB qualification
Driving licence and access to a vehicle
Desirable
Level 2 Multi-Skills certificate
More than one NGB coaching qualification
A form of Safeguarding training
A form of mentoring training

Skills & Experience	
Essential	
Experience of delivering PE lessons within primary schools	
Desirable	
Experience of working with primary school teachers and other school members of staff	
Experience of growing partnerships	
Experience of planning primary school lessons, both mid-term plans and short-term plans, using a scaffolded approach	
Previous experience of working within the charity sector or a Football Club Community Organisation	
Able to demonstrate excellent oral and written communication / presentation skills, which are culturally competent.	
Excellent communication and motivational skills	
ICT Literate.	
Good organisation and time management skills, and able to prioritise and work within deadlines.	

Behaviours	
Essential	
Commitment to develop self to improve performance and CPD.	
A commitment to supporting participants, and the principles of equality, diversity and inclusion	

Employee Benefits

- Free on-site parking
- Community Trust staff kit
- Allowance for work-related expenses
- Opt-in membership to the Perkbox discount platform
- Support with work-related CPD opportunities
- Club shop employee discount (20%)
- Corner Flag Restaurant employee discount (40%)
- Increased annual leave after 5 and 10 years of service
- Employee Assistance Programme

Important Information

Blackpool FC Community Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role involves the supervision of and work with children and young people or vulnerable adults and therefore you will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance for work in football by the FA. As such, this post is exempt for the rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions.

Blackpool Football Club Community Trust is a Forces' Friendly Employer and encourages applications from members of the Defence community.

As Blackpool FC Community Trust is a diverse organisation that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background, or personal circumstance we welcome all applications. We want everyone to feel valued and included within the organisation to achieve their full potential. Blackpool FC Community Trust is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.

You provide several pieces of data to us directly during the recruitment exercise. In some cases, we will collect data about you from third parties, such as employment agencies, former employers when gathering references. Should you be successful in your job application, we will gather further information from you. If you would like to know more about the data, we collect and how we use the data please email selina.hayes@bfcct.co.uk.

Please return this form by email to: Simon.Smith@bfcct.co.uk or by post to Blackpool FC Community Trust, FAO **Simon Smith, Primary Physical Education Manager, Seaside Way, FY1 6JJ**