Blackpool FC Community Trust
Seasiders Way, Blackpool, FY1 6JJ
Charity No: 1128235

Tel: 01253 348691 Email: office@bfcct.co.uk

Job Description

Job title	Physical Education Officer	**Salary**	Band 2 – S.C.P 5-8 £18,231-£21,105
Type of contract	Full Time 37 hours per week (exclusive of breaks) 12 months (extension subject to further external funding secured each academic year)		
Location	Blackpool FC Community Trust Based in various schools throughout the working week	**Closing date**	Deadline of 5pm Friday 7th January 2022 We encourage early applicants as we reserve the right to close the application process at any time.
Responsible to	PE Manager	**Team**	Premier League Primary Stars
How to apply	Please download an application form from **www.bfcct.co.uk** or email **marc.joseph@bfcct.co.uk** for an application form. Once completed please send your application to **marc.joseph@bfcct.co.uk** or post it to **Blackpool FC Community Trust, F.A.O. Selina Hayes, Head of Education and Employability, Bloomfield Road Stadium, Seasiders Way, Blackpool. FY1 6JJ.** This job will be subject to satisfactory references and enhanced DBS procedures. We encourage early applicants as we reserve the right to close the application process at any time. Interviews will take place on week commencing 17th January at Bloomfield Road Stadium.		
Job Purpose	**Blackpool FC Community Trust is the official charity of Blackpool FC, based at Bloomfield Road Stadium. Working with residents as young as 2 years old up to adults in the later stages of life, BFCCT provide a diverse range of programmes to increase social inclusion opportunities; improve physical fitness, health and education; and lessen involvement in anti-social behaviour.** **In recent years the Trust has grown significantly and has become an established organisation, providing something for everybody, that every Blackpool FC fan and resident should be involved in and very proud of.** Due to a current member of the Premier League Primary Stars team moving across in to a new role within the organisation, we are looking for someone to join the Community Trust as part of the established Primary Stars team. We are looking for a PE Officer to work in the PE landscape of local primary schools, supporting teachers in delivering high quality PE lessons that ultimately benefit the pupils. This is achieved through 1 to 1 support and delivering a range of workshops.		

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	There are also additional elements of the Primary Stars project that the individual may deliver or co-ordinate, subject to confidence and competence within these areas. These include, but are not limited to, activities such as; social action, educational workshops, competitions/festivals and targeted interventions. The post holder will have a broad range of experience in delivering high quality PE provision, whilst also having a good knowledge of health-related activity, to be used to inspire the people of Blackpool to live a healthy lifestyle.

Main roles and responsibilities

Facilitate the professional development of local primary school teachers to increase their confidence, knowledge and skills to be able to deliver PE lessons, by working 1 to 1 to tailor their individual support plans.
Deliver high quality PE, sport and physical activity sessions in local primary schools, with a range of participants and classes.
To comply with the Community Trust approach to PE, using the afPE 'Head-Hands-Heart' model and applying it to all PE curriculum provision.
To develop and maintain relationships within primary schools.
To deliver/co-deliver PE workshops to primary school staff, including the designing and planning of the workshops.
To co-ordinate other aspects of the Premier League Primary Stars project where appropriate.
To carry out administrative duties such as statistics forms, risk assessments and case studies.
To co-deliver school holiday sports camps.
Demonstrate a commitment to the safety and welfare of children and young people of all backgrounds and ensure the safety and protection for any person involved in any activity arranged by the Community Trust.
Adhere to policies and procedures outlined by BFCCT.
To always represent Blackpool FC Community Trust in a professional manner regarding dress, presentation, personal hygiene, conduct and professionalism.
Post holder must be available throughout the school year for work and take annual leave during school holidays, unless for a valid reason, to be agreed with line manager.

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Person Specification

Qualifications	Essential	Desirable
A relevant Primary PE qualification	✓	
One Level 2 NGB qualification	✓	
Level 2 Multi-Skills certificate		✓
More than one NGB coaching qualification		✓
A form of Safeguarding training		✓
A form of mentoring training		✓
Driving licence and access to a vehicle	✓	

Knowledge	Essential	Desirable
Firm knowledge and understanding of the Primary PE curriculum	✓	
Knowledge and understanding of the Head-Hands-Heart model		✓
Knowledge and understanding of Assessment for Learning practices		✓
Knowledge of child development, primarily aged 5-11	✓	

Skills & Experience	Essential	Desirable
Experience of delivering PE lessons within primary schools	✓	
Experience of working with primary school teachers and other school members of staff		✓
Experience of mentoring		✓
Experience of planning primary school lessons, both mid-term plans and short-term plans, using a scaffolded approach		✓
Previous experience of working within the charity sector or a Football Club Community Organisation		✓
Able to demonstrate excellent oral and written communication / presentation skills, which are culturally competent.	✓	

Behaviour	Essential	Desirable
Commitment to develop self to improve performance and CPD.	✓	
A commitment to supporting participants, and the principles of equality, diversity and inclusion	✓	

Employment Benefits

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Membership to Perkbox 28 day's annual leave (inclusive of eight days bank holidays) increasing by five days after five years of employment Community Trust uniform Use of work laptop Fuel allowance for work related expenses Support with work related CPD opportunities

Important information about your application

Blackpool FC Community Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role involves the supervision of and work with children and young people or vulnerable adults and therefore you will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance for work in football by the FA. As such, this post is exempt for the rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions. As Blackpool FC Community Trust is a diverse organisation that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background, or personal circumstance we welcome all applications. We want everyone to feel valued and included within the organisation to achieve their full potential. Blackpool FC Community Trust is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate. You provide several pieces of data to us directly during the recruitment exercise. In some cases, we will collect data about you from third parties, such as employment agencies, former employers when gathering references. Should you be successful in your job application, we will gather further information from you. If you would like to know more about the data, we collect and how we use the data please email **selina.hayes@bfcct.co.uk**.