



BTEC Tutor (Sport) Job Description

Job details			
Job title:	BTEC Tutor	Salary:	£19,143 - £23,268
Type of contract	Full Time 37 hours per week (exclusive of breaks)		
Location	Blackpool FC Community Trust	Closing date	5pm, Monday 20 th Sept, 2021
Responsible to:	College Manager	Team:	Education and Employability
How to apply:	<p>Please download an application form from the get involved/vacancies section www.bfcct.co.uk.</p> <p>Once completed please return your application to caroline.bailey@bfcct.co.uk or post it to:</p> <p>Blackpool FC Community Trust, F.A.O. Caroline Bailey, College Manager, Bloomfield Road Stadium, Seaside Way, Blackpool. FY1 6JJ.</p> <p>This job will be subject to satisfactory references and enhanced DBS procedures.</p>		
Job Purpose:	<p>Blackpool FC Community Trust is the charitable arm of Blackpool FC, with a focus on engaging, developing, inspiring and supporting the people of Blackpool to live better lives.</p> <p>Blackpool FC Community Trust is committed to safeguarding and promoting the welfare of children, young people and adults involved across all our programmes and expects all staff and volunteers to share this commitment.</p> <p>We are seeking to appoint a committed, enthusiastic, and positive tutor to work within our Sports College. The successful candidate will be a dedicated professional with the ability to inspire students and be a team player with good interpersonal skills as they will be working alongside our well-structured and supportive staff. The successful candidate will have experience of teaching and supporting individual students and groups of students. The ability to work as part of a team and under your own initiative is important. The successful candidate must be able to show excellent organisational and communication skills with both students and colleagues.</p>		

	<p>The post holder will deliver BTEC Sport as part of the Blackpool FC Sports College. Working alongside the College Manager the post holder will deliver the BTEC Sport curriculum (Level 1, 2 and 3) as part of our education pathways (16-19 years). This includes overseeing study plans, working effectively with BTEC Tutors, keeping the students on schedule, and ensuring that the students enjoy attending the programme.</p> <p>The job holder will play a powerful and influential role in many young people's lives by promoting the Community Trust and its values.</p>
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Main role and responsibilities	
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1.	Plan and prepare lessons that inspire, motivate and challenge students.
2.	Use a variety of innovative assessment methods to ensure learning has taken place.
3.	Assess learners work in line with BTEC standards, funding provider expectations, and in line with our internal and external verification processes.
4.	Record student's attendance daily
5.	Be responsible for maintaining a positive and safe learning environment with regards to health and safety, professional standards, appearance, and display.
6.	Take part in regular formative assessment which enables all students to improve and complete progress checks and reports as required.
7.	Report on learner's progress on a regular basis (6-week reviews).
8.	Communicate with parents re student's progress, attitude to learnings, punctuality, and attendance.
9.	Support with recruitment and enrolment of potential new students.
10.	Commit to CPD events and support the Trust with community events.
11.	Plan and deliver coaching sessions as part of the Blackpool FC Community Trust Football Academy.
12.	Attend and support the management Blackpool FC Community Trust football fixtures.
13.	Be involved in the delivery of the Blackpool FC Community Trust alternate education programme. Including teaching BTEC sport to year 10 and 11 pupils
14.	Ensure safeguarding is at the heart of the role
15.	Must keep up to date with BTEC Curriculum and any new strategies and/or programmes around learning.
16.	To perform other duties as reasonably assigned or under the authority of the Senior Leadership Team

Person Specification

Qualifications		Essential	Desirable
1.	Full driver's license with own car	✓	
2.	Graduate or graduate calibre	✓	
3.	Level 2 lead coach qualification	✓	
Knowledge		Essential	Desirable
4.	Sound knowledge of safeguarding practice and policy	✓	
5.	Knowledge of support methods to engage and develop students	✓	
6.	Knowledge and understanding of issues affecting young people in education and employment	✓	
7.	Knowledge of Further Education including OFSTED framework	✓	
Skills & Experience		Essential	Desirable
8.	Minimum of one year teaching within a college setting delivering BTEC/A Level standard programmes	✓	
9.	Working within partnership and multi-agency programmes. Activity planning, project management and staff management	✓	
10.	Experience of working with young people	✓	
11.	Proven ability to plan and deliver high quality, creative and engaging programmes of education	✓	
12.	Designing and developing schemes of work to a high standard	✓	
13.	Monitoring and evaluation of academic progress	✓	
14.	A proven ability to work under pressure and tight deadlines	✓	
15.	Proven track record of successfully working with individuals who have various needs and who are hard to engage	✓	
16.	Experience of writing reports and coordinating a monitoring and evaluation system	✓	
17.	Previous experience working in a community trust/foundation		✓
18.	Ability to plan and develop creative and imaginative support and learning strategies	✓	

19.	Examples of self-motivation and the ability to work on own initiative	✓	
20.	Minimum FA Level 2 qualification		✓
21.	Experience of teaching Maths and English (GCSE and Functional Skills)		✓
Behaviours		Essential	Desirable
22.	A commitment to supporting participants, and the principles of equality, diversity and inclusion	✓	
23.	An enthusiastic and committed individual who will 'go the extra mile' to deliver results	✓	
24.	Excellent organisation and time management skills	✓	
25.	Excellent communication and motivational skills	✓	
26.	An ability to inspire others	✓	
27.	A Drivers Licence and access to own vehicle.	✓	
28.	Works collaboratively with other and ensures maximum participation within teams and across the charity as well as key partners to support and drive achievement of the Community Trust.		
29.	Communicates with others in an open, clear, concise, and purposeful way to build effective relationships and gain support and 'buy in' for ideas.		
30.	Consistently completes work to high standards, identifies ways to improve efficiency and effectiveness whilst continually looking for ways to improve the performance of self/team/Community Trust.		
31.	Demonstrates a passion to deliver a quality service to internal and external customers that benefits both the customer and the Community Trust.		
32.	Seeks out opportunities to develop and improve self and others for the benefit of the Community Trust.		
33.	Gathers and uses information to form ideas about issues/problems and identify the best solutions that maximise the value delivered from the available resources for the Community Trust.		

Important information about your application

Blackpool FC Community Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role involves the supervision of and work with children and young people or vulnerable adults and therefore you will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance for work in football by The FA. As such, this post is exempt for the rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions.

As Blackpool FC Community Trust is a diverse organisation that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background, or personal circumstance we welcome

all applications. We want everyone to feel valued and included within the organisation to achieve their full potential. Blackpool FC Community Trust is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.

You provide several pieces of data to us directly during the recruitment exercise. In some cases, we will collect data about you from third parties, such as employment agencies, former employers when gathering references. Should you be successful in your job application, we will gather further information from you.

If you would like to know more about the data we collect and how we use the data please email selina.hayes@bfcct.co.uk.

Employment Benefits

- Membership to Perkbox
- 28 day's annual leave (inclusive of 8 days bank holidays) increasing by five days after five years of employment
- Community Trust uniform
- Use of work laptop
- Fuel allowance for work related expenses
- Support with work related CPD opportunities.