

**Job Title:** Physical Education Officer

**Employer:** Blackpool FC Community Trust

**Salary:** £18,000

**Hours worked per week:** 40

**Responsible to:** Senior Physical Education Officer

**Annual Leave Entitlement:** 20 days per year plus national bank holidays

**Initial contract length:** 12 months

(Extension subject to further external funding secured each year)



### **Overall Job Purpose**

This post will deliver a range of sporting sessions in local schools, to enhance the offer of sporting opportunities for young people in Blackpool, whilst also educating and supporting teachers in delivering best practice procedures to up skill and inspire all to get involved in quality PE delivery within schools. The post holder will have a broad range of experience in delivering high quality sport and PE provision, whilst also having a good knowledge of health related activity, to be used to inspire the people of Blackpool to live a healthy lifestyle, whilst having at least one level 2 coaching award.

### **Key Tasks and Responsibilities**

- Coordinate and deliver the Blackpool Football Club Community Trust School Sport Offer to local primary schools.
- Deliver quality PE and sport sessions in local primary schools, with a range of participants and classes.
- Support the professional development of local primary school teachers, to increase their skill level to deliver PE lessons.
- Coordinate and deliver a community based healthy lifestyle project as part of the Fit2Go project.
- To coordinate and deliver school holiday sports camps.
- Provide cover for community sport coaches as and when required.

### **Personal Specification**

#### *Qualifications*

- At least 1 Level 2 NGB coaching qualification.
- Coaching qualifications in more than 1 sport.
- Full UK driving licence.
- Car owner.
- PGCE/AFPE Level 3 qualification (Desirable).

#### *Experience/Attributes*

- Relevant experience of delivering a range of sports coaching sessions, within a sports development environment.
- Experience delivering high quality PE sessions within schools.
- Experience and knowledge of working on health related projects.
- Working with school teachers and other members of staff working in schools.
- Working with families, young adults, primary and secondary school aged pupils.
- Activity planning, project management and staff management.
- Experience of delivering commercially viable coaching schemes.
- Experience of writing reports and excellent IT skills.

### **Special Conditions**

- Post holder must be available throughout the school year, and take annual leave during school holidays, unless for valid reason, to be agreed with Head of Community.
- Post holder must be available to work evenings, weekends and bank holidays when needed.
- Post holder must have a valid driving license and use of vehicle to carry sports and classroom equipment to sessions.

- Casual user car allowance will be included at for business use.
- Post holder will be required to undertake an enhanced disclosure from the Criminal Records Bureau.