**Application Form**

**About the Role**

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| **Position applied for:** |   |
| **Have you previously applied for any position within the organisation?** |
| **Yes** |[ ]  **No** |[ ]
| **If yes, please provide brief details below:**  |
| **Where did you hear about the job?** |  |

**Personal Information**

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| --- | --- | --- | --- |
| **First Name:** |  | **Middle Name(s):** |  |
| **Last Name:** |  |
| **Previous Names:****(With date changes)** |  |
| **Full Address:** |  |
| **Five Year Address History** |  |
| **Email Address** |  |
| **Phone Number:** |  | **NI Number:** |  |

**Additional Personal Information**

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| **Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK?** |
| **Yes** |[ ]  **No** | [ ]  |
| **If yes, please provide brief details below:** |

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| **Do you have any unspent convictions, cautions, reprimands or warnings?**(Before you answer this question we must make you aware that you need to disclose any convictions, cautions, warnings, reprimands and previous or pending investigations as these will all appear on DBS checks, and non- disclosure of the information may prevent your acceptance as a Blackpool FC Community Trust employee.) |
| **Yes** |[ ]  **No** |[ ]
| **If yes, please provide brief details below:** |
| **Have you lived outside of the UK for more than 30 days in the last five years? if yes please provide details.** |
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| **Do you have access to a car?** |
| **Yes** |[ ]  **No** |[ ]

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| **Do you hold a current driving license?** |
| **Yes** |[ ]  **No** |[ ]
| **If yes, please provide brief details below: (Any points, what for and when)** |

**Employment History**

Please provide any information that highlights your skills and the experience grained in your previous employment, including any voluntary work you may have carried out. Please provide as much information as possible including any periods when self-employed, unemployed, working abroad etc. in the ‘gaps in your employment and education’ section below. (Starting with your most recent employer).

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| --- | --- | --- | --- |
| **Start Date** |  | **End Date** |  |
| **Name and Address of Employer:** |
| **Job Title, Main Duties and Responsibilities, Major Achievements:** |
| **Salary on Leaving the job:** |  |
| **Reason for leaving:** |

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| --- | --- | --- | --- |
| **Start Date** |  | **End Date** |  |
| **Name and Address of Employer:** |
| **Job Title, Main Duties and Responsibilities, Major Achievements:** |
| **Salary on Leaving the job:** |  |
| **Reason for leaving:** |

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| --- | --- | --- | --- |
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| --- | --- | --- | --- |
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| **Name and Address of Employer:** |
| **Job Title, Main Duties and Responsibilities, Major Achievements:** |
| **Salary on Leaving the job:** |  |
| **Reason for leaving:** |

If you need more space please continue on a seperate sheet and attach it alongside this document.

**Education/Training/Professional Qualifications**

Please list all relevant education, training, professional qualifications and professional memberships. Please provide as much information as possible including any periods of time out for travelling, casual work etc. in the following ‘gaps in your employment and education’ section below.

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| --- |
| **Name and Address of School/College/Organisation:** |
| **Start Date:** |  | **End Date:** |  |
| **Subject:** | **Awarding body:** | **Qualifications/Grades:** |
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| **Name and Address of School/College/Organisation:** |
| **Start Date:** |  | **End Date:** |  |
| **Subject:** | **Awarding body:** | **Qualifications/Grades:** |
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| **Start Date:** |  | **End Date:** |  |
| **Subject:** | **Awarding body:** | **Qualifications/Grades:** |
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| **Are you prepared to make a statutory declaration for any ‘gaps‘ in your employment/education history as shown above? Please include ‘gaps’ below.** |
| **Yes** |[ ]  **No** |[ ]
|  |

**Information supporting your application**

Looking at the Person Specification section within the Job Description, please exlain how you meet the skills, knowledge and experience required for the role. Please also give any further information that is relevant to your application (you may continue on an additional sheet if necessary).

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**References**

**Please list the name and addresses of at least two people from whom a character reference may be obtained. One of which should be your recent employer.**

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| **Name:** |  |
| **Address****(Inc postcode)** |  |
| **Phone Number:** |  | **Email:** |  |
| **Relationship:** |  |

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| --- | --- |
| **Name:** |  |
| **Address****(Inc postcode)** |  |
| **Phone Number:** |  | **Email:** |  |
| **Relationship:** |  |

**Declaration**

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| I declare to the best of my knowledge and belief that the information given in this application is correct. I understand that any false or misleading information given either in this application form or in any documentation completed or verbal statement made during the recruitment process may render my contract of employment, if i am appointed, liable to termination.I consent to my details being held for the purposes of recruitment and selection and am aware that my data will only be held for as long as necessary in accordance with GDPR and Blackpool FC Community Trust’s privacy policy. |
| **Signature** |  | **Date:** |  |

**www.bfcct.co.uk**

 Charity Registration Number: 1128235